



SDMC Meeting November 30, 2023

23-24 SDMC Committee Members in Attendance:

Administrator	Trealla Epps
KG Teacher	Yvonne Nguyen
1st grade Teacher	Kelley Kyle
2nd grade Teacher	Joanna McHugh
3rd grade Teacher	Kyleigh Brigman
4th grade Teacher	Genesis Lara
5th grade Teacher	Andrew Vuong
School-based Professional	Christine Nelson
Special Education	Kendra Salas
Non-instructional Professional	Kristina Tran
Appointed Member	Erica Zatzkin (absent)
Parent	Erica Hittner
Parent	Wafa Taiym
Community Representative	Beth Brown
Community Representative	Emily Forswall

Meeting was called to order at 3:35 pm.

1. Enrollment 23-24 Update
 - a. Currently 732 students
 - b. Ms. Epps will review the data and trends for the increase in enrollment to make projections for the 24-25 school year.
2. Budget Update
 - a. Ms. Epps will circle back to the district for the enrollment funding balance. To date no funds have been placed in budgets for over-projections.
3. District Calibrations
 - a. Districts are doing visits to compare how principals are rating teachers in comparison to district personnel rating teachers on the campus. Roberts had a visit today, 11/30. Three district personnel visited 10 classrooms: three 2nd, 4th, 5th, and one 3rd grade class. The Executive Director (ED) will provide feedback to Ms. Epps at a later date.
4. School Action Plan Review
 - a. Schools created an Action Plan this year. The action plan is tied to the principal and assistant principal's appraisal.

- b. Ms. Epps reviewed the Action Plan with the Committee.
- 5. Personnel update
 - a. A 4th grade teacher resigned and there is a plan in place to have the students receive 2 hours of instruction daily from the certified 4th-grade teachers on the team while the long-term will support the students outside of Math and RLA. Ms. Epps is actively seeking a replacement teacher for the students.
- 6. Questions/Comments from the Committee
 - a. Special Ed compliance at district level
 - b. District of Innovation next steps
 - c. Next SDMC Meeting in January

Meeting adjourned at 4:15 pm.

ADDENDUM

- SIP reviewed and approved by the SDMC Committee on December 1, 2023.